

**From:** [Hilty, Michael](#)  
**To:** [Hamilton, Ian](#)  
**Cc:** [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)  
**Subject:** EEOB 2440  
**Date:** Tuesday, September 26, 2023 2:27:00 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)

---

Good afternoon,

On Thursday, September 14<sup>th</sup>, the Natural and Mathematical Sciences Subcommittee of the ASC Curriculum Committee reviewed a new course request for EEOB 2440.

I am pleased to report that the Subcommittee unanimously approved the request with three contingencies and two recommendations:

- **Contingency:** The Subcommittee asks that the department seek a concurrence from the School of Earth Sciences. As a reminder, if no response is provided within two weeks, concurrence is assumed.
- **Contingency:** The Subcommittee asks that the GEN Goals and brief explanatory paragraph be added to the course syllabus, as a requirement of all General Education courses. The GEN Goals can be found in an easy to copy-and-paste format on the [ASC Curriculum and Assessment Services website here](#).
- **Contingency:** The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi within the College to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and [can be found here on the ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus.
- **Recommendation:** The Subcommittee recommends adjusting the meeting time of the course from two 90-minute sessions (on page 1 of the syllabus) to two 80-minute sessions, as this is standard for a 3-credit hour course that meets twice a week. Meeting for 90 minutes may cause students scheduling problems.
- **Recommendation:** The Subcommittee offers the friendly recommendation to update the Student Life – Disability Services statement in the course syllabus, as they recently updated it for the 2023-24 academic year. The most up-to-date [Student Life – Disability Services statement can be found here](#) on the ASC Curriculum and Assessment website.

I will return EEOB 2440 to the departmental queue via curriculum.osu.edu in order to address the above feedback.

Please don't hesitate to reach out should you have any questions.

All my best,  
Michael



**THE OHIO STATE UNIVERSITY**

**Michael Hilty**

Curriculum and Assessment Coordinator  
ASC Staff Advisory Council, Awards Chair

**The Ohio State University**

The College of Arts and Sciences  
ASC Curriculum and Assessment Services  
306A Dulles Hall  
230 Annie and John Glenn Ave, Columbus, OH 43210  
614-247-6089 Office  
[hilty.70@osu.edu](mailto:hilty.70@osu.edu) / [ascas.osu.edu](http://ascas.osu.edu)

Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

**BLACK LIVES MATTER**

**STOP AAPI HATE**

DACA/undocumented ally



*I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greeneville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.*